

**MEMORIAL POINT UTILITY DISTRICT
P. O. BOX 1193
LIVINGSTON, TEXAS 77351**

**BOOKKEEPER: (936) 653-5003
BILLING: (936) 433-4511**

**PLANT: (936) 566-4273
251 STEVENS LANE**

2016 ANNUAL REPORT TO PROPERTY OWNERS

This is to report on the current status of Memorial Point Utility District as of December 2016 and advise you of plans for future operations and maintenance.

Directors

The Board of Directors is made up of 5 residents of the district who provide a diverse background of experience from utility district operations to plant operation and maintenance. Ron McAnear and his wife moved out of the district effectively making him ineligible to serve on the board of directors. There were 2 qualified candidates that applied for the open position. Nathan Hale of Memorial Point subdivision was selected for the position.

President – Jim Engbrock
Vice President – Charles Reyna
Secretary – James Stanley
Treasurer – Tommie Legg
Director – Nathan Hale

Operation

Severn Trent Environmental is under contract to operate the plant and continues to perform efficiently and satisfactorily. Severn Trent Environmental is licensed by Texas Commission of Environmental Quality (TCEQ) to operate fresh water and waste water treatment facilities. Allen Jenkins is the Operations superintendent.

Bookkeeping

Our bookkeeper and administrative duties are performed by SLC.

Billing

Our billing and meter reading is performed by S2S Professional Office Services operated by Susan and Ted Summers. Susan was previously hired by the district for billing and bookkeeper services.

Waste Water Treatment Plant

The Waste Water Treatment plant (WWTP) Renewal and Repair project should get underway in the Spring of 2017. The funding was secured through the Texas Water Development Board. Rates were very low and terms were satisfactory to allow completion of the project with no increase in water and sewer rates and no anticipated increase in the tax rate. The new plant will be built adjacent the existing plant on existing district property. The existing plant will remain in operation until the new plant is started and online.

Waste water collection system

An extensive camera survey was conducted in the Memorial Point subdivision following several sinkholes appearing in the area. Repairs were made to sewer lines in areas where root growth and drought induced ground shifting had caused damage to piping. The district is currently assessing further repair plans to the system.

Lift Stations

There are 5 lift stations that move sewer water from different areas in the district to the WWTP for processing. These lift stations each are equipped with a pair of pumps to pump sewer water to the main collection basin at the WWTP. The collection basin is equipped with pumps that lift the incoming waste water to the plant for processing. It has been necessary to repair and sometimes replace the pumps due to material being flushed into the system that the pumps cannot handle. The material has been identified as disposable products that are marketed as "flushable". This material does not break down in the system and clogs the pumps causing multiple breakdowns. Unfortunately there is no "fix" for this other than education.

Fresh Water Distribution

The water distribution system consists of 2 well pumps, 2 booster pumps, water treatment facilities, an elevated storage tank, a ground storage tank and a network of piping to distribute water to users.

During the rainy spring this year we had another lightning strike that damaged equipment. The #1 well pump motor was burned out and was replaced. The dry fall this year caused more numerous water line repairs. Winter rains may give relief to the breaks.

Scenic Loop Volunteer Fire Department

Please remember that there is an opportunity to make a donation to the SLVFD on your monthly bill. The SLVFD performs an invaluable service to the community and would not exist without the generosity of your donations and that of many others.

Currently MPUD is the only source of standard fire hydrants in the Scenic Loop area. Just having a working fire hydrant within 500 feet of an insured structure helps with the Property Protection code on your insurance bill. A successful result of an ISO inspection improves the score even more. The effort put out by the SLVFD has helped to keep your insurance costs lower.

Fresh Water Quality

Our water is tested for quality on an annual basis. We are pleased to report that the tests results indicate that our water continues to be safe to drink.

Water and Sewer Rates

Attached to this document, please find the current water and sewer rate schedule.

WELCOME TO MEMORIAL POINT UTILITY DISTRICT

**P. O. Box 1193
251 Stevens Lane
Livingston, Texas 77351**

**Billing – S2S Professional Office Services: 936-433-4511
Payment Mailing Address: P. O. Box 1193, Livingston, TX 77351
Repairs – Operator - Severn Trent Environmental Services: 936-566-4273**

**Memorial Point Utility District 2016 Rate Sheet
Residential Customers – All Water & Sewer**

<u>Deposits</u>	
Payment must be received before service begins.	
One Residential Meter if customer owns the property	\$ 125.00
One Residential Meter if customer is renting or leasing the property	\$ 150.00
Additional Deposit Each Occurrence**	\$ 50.00
Service Connection Fee	\$ 75.00
<u>Monthly Rates for Water Service</u>	
For the first 3,000 gallons of water used	\$ 15.00
For each 1,000 gallons of water used over 3,000 gallons	\$ 5.00
For each 1,000 gallons of water used over 10,000 gallons, a Conservation fee	\$ 2.50
<u>Monthly Rates for Waste Disposal Service</u>	
For the first 7,000 gallons of water used	\$ 30.00
For each 1,000 gallons of water used over 7,000 gallons	\$ 5.00
For each 1,000 gallons of water used over 10,000 gallons, a Conservation fee	\$ 2.50
<u>Minimum Monthly Fee</u>	
The minimum monthly fee to a residential connection for water & sewer service	\$ 45.23
Optional Scenic Loop Volunteer Fire Department Donation	\$ 2.00

RE-Reading of Meters: If a customer requests a re-reading of their meter, there will be no charge if the meter is found to be incorrect; however, if the meter is correct, there will be a change of \$ 25.00.

Delinquent Service Bill: The District shall bill each customer monthly and all bills shall become delinquent if not paid within 20 days of the date of the bill. A late payment charge of 10% of the unpaid balance will be added to all amounts outstanding after 20 days.

Termination of Service for Delinquent Accounts: The District shall have the right to discontinue service and cut off the supply of water to a customer after sending written notice on the billing statement that a past due balance is owed. The date specified for disconnection shall be posted on the billing as shown in the notice. A charge of \$50.00 shall be made to restore water service when such service has been discontinued because of failure to pay.

****Additional Deposit:** For each instance service is terminated and the Customer desires to be reconnected, in addition to the reconnection fee (\$50.00), the security deposit shall be increased an additional \$50.00 for each time service is reconnected.

Additional Fees: A \$30.00 charge will be added to the customers' account for any check returned by the bank. All payments to redeem an insufficient check must be made by cashiers check or money order. There are other fees that may apply to certain specialty services and are subject to change. Please contact STAR Office Works, 936-433-4511, for services not addressed above.

Theft: Any person caught in the act of stealing water, vandalizing District property, or sabotaging District equipment will be criminally prosecuted.